



August 10, 2017

ID CODE 00178224(MC)

VIA E-MAIL AND OVERNIGHT DELIVERY

acicsamityville@branfordhall.com

Ms. Anna Maria Nieves
Campus Director
Branford Hall Career Institute
1100 North Broadway
Amityville, NY 11701

Subject: Withdrawal of Campus Inclusion

Re: BRANFORD HALL CAREER INSTITUTE, BRANFORD, CT ID CODE 00010452(BC)

Dear Ms. Nieves:

At its August 2017 meeting, the Council reviewed the institution's response to the continued student achievement show-cause directive issued for the aforementioned campus, which is included in the institution's grant of accreditation. As outlined in the letter dated May 3, 2017, the campus was directed to submit additional information regarding its progress at achieving compliance with campus-level placement standards through the completion of a three-quarter 2017 Campus Accountability Report (CAR). This request followed the Council's initial consideration of the campus's mid-year 2017 CAR rates, which were reviewed at its April 2017 meeting. As a result of its review, the Council found the following based on the *Accreditation Criteria*:

- The campus remains significantly out of compliance with Council standards for placement rates and has little or no chance of coming into compliance. After three consecutive years of non-compliance with the minimum standard of 60%, having reported placements rates of 58% (2014), 50% (2015), and 56% (2016), the campus reported a campus-level placement rate of 51% on the three-quarter 2017 CAR and 58% on its mid-year 2017 CAR (Section 2-1-809).

Council Action

The Council regards student achievement outcomes with the utmost importance; and due to the significant nature by which the institution remains out of compliance with that standard, the Council acted to withdraw the approval of the Branford Hall Career Institute, Branford, CT, branch campus from within your institution's grant of accreditation.

The institution has the right to appeal this decision to the Review Board of Appeals. The Council must be notified, in writing, **within ten (10) business days of receipt** of this notice if the

institution desires to appeal this decision to the Review Board. The appeal notification must include payment in the amount of \$10,000. If the appeal notice and appropriate fee are not provided within the prescribed time, then the Council's decision is final. If the institution elects to appeal this action to the Review Board and remits the appropriate fee by the established deadline, then the campus will maintain its approval within the accredited status of the institution through the length of the appeal, and more detailed appeal procedures and information will be forwarded to the institution.

If the institution elects not to appeal this action, any comments you may wish to make with regard to this decision must be submitted to the Council office within two weeks of the date of this letter. Should you choose to submit any comments, these comments will be included in the summary detailing the reasons for the Council's decision that will be made available to the U.S. Secretary of Education, the appropriate State licensing or authorizing agency, and the public through www.acics.org.

Institutional Teach-Out Plan

Finally, if the institution exercises its appeal rights, in compliance with Section 2-2-303 of the *Accreditation Criteria*, the institution is directed to provide the Council with an Institutional Teach-Out Plan, utilizing the **online Institutional Teach-Out Plan** application in the ACICS Member Center by **August 31, 2017**.

The Council expects that the institution will take the appropriate steps to assist the students at that campus through any transition to successfully complete their programs in an orderly manner. You are advised that Section 2-3-900 of the ACICS *Accreditation Criteria* stipulates that the Council may bar any person or entity from being an owner or senior manager of an ACICS-accredited institution if that person or entity was an owner or manager of an institution that loses its accreditation as a result of a denial or suspension action or that closes without providing a teach-out or refunds to students matriculated at that time of closure.

Please contact Dr. Terron King at tking@acics.org or (202) 336-6771 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Michelle Edwards". The signature is written in black ink and is positioned over a faint, light-colored watermark or background graphic.

Michelle Edwards
President and CEO

- c: Mr. Mitchel M. Soriano, Branford branch campus (msoriano@branfordhall.com)
- Ms. Cathy Sheffield, Accreditation and State Liaison, U.S. Department of Education
(aslrecordsmanager@ed.gov)
- Ms. Betty Coughlin, U.S. Department of Education, School Participation Team, Region I & II
(Betty.coughlin@ed.gov)
- Ms. Patricia Santoro, Connecticut Department of Higher Education (psantoro@ctdhe.org)